



**MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT METHODIST CHURCH HALL on TUESDAY 13 June 2023 at 7:30PM.**

**Present:** Cllr(s): Peter J Cairns; Julie Dinnis; Godfrey Holter; Val Hill (Chairperson); Ian Nash; Steve Simmons; Tom Unwin; Irene Wood

**In attendance:** Adrian Parsons (CC); Sam Inman (Clerk); 0 members of the public

<b>Item No</b>		<b>Action by</b>
23.093	<b>Apologies for absence:</b> Cllr(s): Neil Burden; Tim Minson	-
23.094	<b>Declarations of Interest:</b> None made.	-
23.095	<b>Representations from the Public:</b> None in attendance.	-
23.096	<b>Cornwall Councillor’s Report – to receive a report from Cllr Parsons.</b> Cllr Parsons gave a report which included: the proposed increase to parking charges; the extension of the £2 bus fare cap until Oct 2023 (also capped if you travel into Devon from Cornwall); Cllr Parsons attendance at the Celebration of Armed Forces event; highways issues such as overgrown verges and the level of potholes.	-
23.097	<b>Confirmation of the Minutes.</b> It was proposed by Cllr Holter, seconded by Cllr Nash and <b>RESOLVED that the minutes of the meeting held on 09 May 2023 should be approved and signed by the Chair.</b>	-
23.098	<b>Matters Arising from the Previous Meeting:</b> <p>a) <b>Butter Well at Larrick – to agree expenditure.</b> Cllr Simmons had prepared a list of materials needed for the repair work. The clerk was asked to forward it to Cllr Minson for him to cost up.</p> <p>b) <b>Preventing Damage to the Greens at Lezant War Memorial &amp; Rezare – to provide any update on stones to be provided by Greystone Quarry.</b> Cllr(s) Cairns and Simmons visited Greystone Quarry and selected the stones for the grassed areas at Lezant War Memorial and Rezare (5 stones to be placed at Landue and 6 at Rezare). The Quarry is in the process of organising transport for delivery. In addition, it was noted that the planters at the War Memorial had been planted up and there would be a charge for the flowers (£50).</p> <p>c) <b>Damaged Gate at War Memorial – to provide any update.</b> GAP informed the clerk that the work will be booked in and dates confirmed in due course.</p> <p>d) <b>Removal of Shed at Trebulet Green – to agree any action/ associated costs.</b> Councillors were informed that a contribution of</p>	PJC/ SS/TM  PJC/ SS/TM

	<p>£100 has been offered by the previous owner's family towards removal costs. It was proposed by Cllr Simmons, seconded by Cllr Cairns and <b>RESOLVED that the clerk write to accept the financial contribution and arrange for the contractor to remove the shed and its contents.</b> It was noted that once the shed was removed a decision would be made on how to proceed with the remaining concrete base.</p> <p>e) <b>Defibrillator at Larrick – to provide update and agree expenditure.</b> The Cornwall Community Foundation confirmed Lezant Parish Council's award of £800 from The Ruth Burden Community Charitable Trust. The funds will be put towards purchasing a new defibrillator at Larrick. It was also noted that the donations made by Larrick residents have been transferred to the Lezant Parish Council Current Account. It was proposed by Cllr Nash, seconded by Cllr Cairns and <b>RESOLVED that the defibrillator be purchased and any remaining funds be ringfenced towards future costs.</b></p> <p>f) <b>Annual Parish Meeting 30 May 23 – to provide feedback.</b> 13 Councillors and residents attended. The clerk has written to PCSO Dodd to thank him for his presentation at the meeting.</p> <p>g) <b>Longstones – information board response.</b> It was reported that the Cornwall Council Archaeologist will send Members the text/ images of what they are proposing to go on the information board.</p>	<p>Clerk</p> <p>SS/ Clerk</p>
23.099	<p><b>Playground Equipment &amp; Maintenance – to agree any action/ associated costs:</b></p> <p>a) <b>Installation of Play Tower – to confirm work and safety inspection completed.</b> It was confirmed that the tower had been installed and the safety inspection completed. Subsequently, Cllr Unwin identified some damage to one of the corners of the roof. Green Scheme has agreed to provide a replacement roof (which may take 7-8 weeks to be installed). The tower is still considered safe to use.</p> <p>b) <b>Maintenance Work at Jubilee Field – to agree any action.</b> It was brought to the clerk's attention that the rabbit springer was not safe to use due to the level of rot and the spring rotating in the ground. It has been taped off to prevent usage. It was proposed by Cllr Cairns, seconded by Cllr Nash and <b>RESOLVED that the rabbit springer be removed and the immediate area made good. (The contractor should be asked to pay particular attention to any upright fixings in the ground and make sure they are removed.) In addition, the narrow, grassed area between the toilet block and the play area should be trimmed and any loose debris/ tiles removed.</b> Councillors suggested the springer should be assessed to see if it could be renovated and the clerk should look into alternative options. Furthermore, Councillors discussed possible work to the play surface – such as securing the tiles and levelling off areas. These were considered by the play inspection company as low level issues. No current action agreed.</p>	<p>Clerk</p>

	<p>c) <b>Remedial Work to Basketball Backboard</b> – <i>to agree any action/ associated costs.</i> The clerk reported back on options. It was proposed by Cllr Unwin, seconded by Cllr Cairns and <b>RESOLVED that a new backboard be purchased. The clerk to take advice regarding the dimensions.</b></p> <p>d) <b>Monthly Safety Inspection Reports</b> - <i>to agree any action/ associated costs.</i> It was confirmed that the monthly inspections had taken place. At Jubilee Field Cllr Nash requested that <b>new clips were purchased for the goals to secure the nets.</b> He noted that the potholes on the track had been filled in. At Trebulet play areas Cllr Cairns reported issues with rot on the wooden fencing and gate post. The clerk was asked to obtain a quote for work including replacing: 6 fence posts; 3 top 1/2 rails; 1 large gate post.</p>	<p>Clerk</p> <p>IN/ Clerk</p>
23.100	<p><b>Lezant Parish Archive Group Request for Community Grant.</b> A request had been made by the Group for £500 to go towards their work researching and archiving parish history. After discussion, it was proposed by Cllr Nash, seconded by Cllr Wood and <b>RESOLVED that the clerk respond to the Lezant Parish Archive Group explaining that Councillors wanted to support the Group but considered that a smaller grant made on an annual basis would be more appropriate. Councillors asked that they respond with details of their annual expenditure so a level of grant could be agreed.</b></p>	<p>Clerk</p>
23.101	<p><b>Cornwall Air Ambulance request for Community Grant.</b> It was proposed by Cllr Cairns, seconded by Cllr Holter and <b>RESOLVED that a donation of £150 should be made.</b></p>	<p>Clerk</p>
23.102	<p><b>Launceston &amp; Caradon Community Area Partnership Meeting</b> - <i>to provide any feedback.</i> Cllr Nash had attended the first meeting of the combined Launceston and Caradon Area Partnership Group and gave an update on proceedings, which included: the election of the Chair and Vice-Chair; discussion on the groups aims and priorities. Cllr Nash fed back that a good number of people were in attendance and that issues regarding the A388 were raised.</p>	<p>-</p>
23.103	<p><b>Finance:</b></p> <p>a) To Approve Financial Statements for Current and Taxi Accounts It was proposed by Cllr Unwin, seconded by Cllr Simmons and <b>RESOLVED that the financial statements were approved.</b></p> <p>b) To Approve Accounts for Payment It was proposed by Cllr Unwin, seconded by Cllr Simmons and <b>RESOLVED that the accounts were approved for payment.</b></p>	<p>Clerk</p>

	13.06.23	Room Hire (30.04.23) Annual Meeting	online	£20.00	
	13.06.23	Room Hire (13.06.23) Council Meeting	online	£20.00	
	13.06.23	Clerks Expenses May – including Rezare PadPak replacement	online	£206.52	
	13.06.23	The Play Inspection Company	online	£450.00	
	13.06.23	CORMAC Salt Bin, Rezare	online	£328.13	
	13.06.23	London Hearts – Larrick Defib	online	£1,609.20	
	13.06.23	Bookbusters (Audit)	online	£50.00	
	13.06.23	TEEC	online	£151.19	
	13.06.23	Taxi Scheme – May 23	chq	£35.00	
	<p>c) <b>Annual Governance and Accountability Return</b> – <i>to note the completion of the Annual Audit Report.</i> The signed Internal Audit Report had been circulated prior to the meeting and it was noted that no issues had been raised by the Auditor.</p> <p>d) <b>Approval of the Accounts and AGAR up to 31<sup>st</sup> March 2023.</b> A summary of the accounts had been circulated prior to the meeting. It was proposed by Cllr Unwin, seconded by Cllr Nash and <b>RESOLVED that the accounts and AGAR for 2022-23 be accepted.</b></p>				Clerk
23.104	<p><b>Planning Applications and Related Matters.</b></p> <p>a) <b>To consider a response to consultation by the Planning Authority:</b></p> <p>i) <b>Application PA23/03355.</b> Erection of a single storey detached garage to the side of existing dwelling. Stoneleigh, Rezare. After discussion, it was proposed by Cllr Unwin, seconded by Cllr Dinnis and <b>RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council support the application (PA23/03355)</b></p> <p>ii) <b>Application: PA23/03956.</b> Telecommunications Prior Notification: Proposed Base Station upgrade to the existing 15.0m High Monopole. Removal/ replacement of existing 15.0m High CS Hutchinson column and 3No. antennas with proposed 20.0m Phase 4.5 monopole on bespoke concrete base and 3No. antennas and ancillary works. Treburley Abattoir. It was proposed by Cllr Simmons, seconded by Cllr Dinnis and <b>RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council support the application (PA23/03956).</b></p>				Clerk
					Clerk

	<p>b) <b>Any other applications received.</b> <i>To report any planning applications and/or pre application planning submissions advised prior to the evening of the meeting. N/A</i></p> <p>c) <b>Status of previous applications.</b> <i>To report decisions of the planning authority for Lezant Parish received prior to the meeting:</i></p> <p>PA23/01807 WITHDRAWN. Application for a lawful development certificate for the proposed use of the removal of part of a hedge to be reinstated at a later date. Land south west of Trevale Rezare.</p> <p>d) <b>To Raise Councillors Planning Concerns.</b> After discussion it was agreed that <b>Cllr Unwin would draft a notice to go in the Parish Magazine to explain procedures</b></p>	TU
23.105	<p><b>Highways</b> – <i>to agree actions and expenditure on any issues arising on the roads.</i></p> <p>a) <b>A388 Route Review Report</b> – <i>to agree any feedback.</i> The report had been circulated prior to the meeting. Councillors discussed the findings and asked <b>the clerk to write requesting consideration was made to reducing the speed limit or average speed cameras being installed between Wooda Bridge and The Springer Spaniel. It should be noted that if speed limits were lowered there would not be a need for more expensive measures like barriers etc.</b></p> <p>b) <b>Roadside Verges &amp; Treburley.</b> The issue of overgrown verges at road junctions in Treburley had been raised by residents as they caused visibility issues when pulling out onto the A388. The clerk had contacted the Highways Manager to see if there was any action that could be taken. CORMAC responded that Treburley is checked on a monthly basis and then inspected on an ad hoc basis if any reports/ requests for cutting are received in the interim period. CORMAC will flag this up as a site of importance with the scheduling team, so in future it will be prioritised - rather than just being added to the A388 cutting schedule.</p> <p>c) <b>VAS Signs &amp; Locations.</b> The Highways Manager confirmed that the rotation programme for the signs was already full. However, they may be able to review this with Cllr Parsons to see if a new site could be accommodated. Councillors were asked to nominate the proposed site/s – which could then be assessed. It was noted that the signs were for use in any <b>30mph</b> speed restricted area. After discussion, it was agreed that the clerk should carry the item forward.</p>	Clerk
23.106	<p><b>Footpaths</b> - <i>to agree actions and expenditure on any issues arising on the footpaths.</i></p> <p>a) <b>Permissive Pathway Maintenance.</b> At the Annual Parish Meeting a resident raised that the hedge encroached on the footpath and they had taken matters into their own hand to keep it passable. <b>The clerk was asked to contact the grass cutting contractor to ask if they would provide a quote to lightly trim the hedge on a regular basis through the growing season and in addition a quote to conduct a more thorough cut back in the autumn.</b></p>	Clerk

	<p><b>b) Work to missing footpath posts.</b> An email from the Countryside Information Officer had been circulated stating that only urgent safety issues were being responded to.</p>	
23.107	<p><b>Correspondence</b></p> <p><b>a) 2023 Off-Street Parking Order</b></p> <p><b>b) Public Spaces Protection Order renewals - Consultation final</b></p>	-
23.108	<p><b>Parish Business:</b></p> <p><b>a) Replacement Salt Bin, Rezare</b> Councillors were informed that the new salt bin had been installed and CORMAC had removed the old one at no additional cost. The clerk has sent the invoice off to the insurers to arrange for reimbursement.</p> <p><b>b) Request by Lezant Parish Archive Group to Scan Historic Document.</b> Lezant Parish Archive Group emailed to ask if they could borrow the deed of sale for Jubilee Field to photocopy. <b>Councillors agreed the document (once located) could be forwarded to the Archive Group.</b></p> <p><b>c) Lezant Parish Council Taxi Scheme – Usage and Advertising.</b> It was noted that the clerk had written to a resident who it is believed is using the taxi scheme to commute to work. In the letter, the clerk asked that if this was <b>not</b> the case, and the trips were eligible for the scheme that the resident send a letter confirming that this for our records.</p> <p>At the Annual Parish Meeting it was raised as to whether the additional taxi grant of £850 Lezant Parish Council received last year should go towards paying for advertising of the scheme in the Parish Magazine. (Councillors had previously agreed that the budget was to be used to increase the subsidy by £1 per trip.) Members agreed that the notices were for the community good and therefore payment for notices had never been required.</p>	Clerk
23.109	<p><b>Any other business brought by members for the next Parish Council Meeting.</b></p> <p>Cllr Holter reported an issue with ash dieback on the lane from Pengloss to Trebullet.</p> <p>Cllr Holter suggested a new bench could be placed near Pengloss.</p>	-

**Next Parish Council Meeting 11 July 2023. Trebullet Methodist Church Hall**

There being no further business to transact the Chairperson closed the meeting at 21.40pm

Signed .....Chairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website:  
<https://www.lezantparish.org.uk/>